

**University of Pittsburgh
School of Engineering**

3-2 Agreement

with

**La Roche College
October 4, 2000**

3-2 Agreement Between the University of Pittsburgh School of Engineering and La Roche College

Overview of Program

The purpose of this document is to formally establish a “3-2” agreement between the University of Pittsburgh School of Engineering and La Roche College. A “3-2” joint degree program enables a student enrolled in a liberal arts college to receive a second degree in engineering. The student is able to do this by undertaking a structured program at the liberal arts college during the first three years and then transferring to the University of Pittsburgh School of Engineering for the last two years. The first three years will typically include the general education requirements for the liberal arts degree, and specific mathematics, chemistry, physics required for all engineering degree programs. In addition students may take selected courses that are judged to be equivalent to specific engineering science requirements and, if possible, certain preparatory courses for the student’s chosen engineering major. A quality point average of 3.00 or better and recommendation from the student’s academic advisor or 3/2 program director is generally required for direct admission in the chosen engineering program. In addition to completing the requirements for an engineering degree during the last two years, through careful course selection the student should also satisfy the requirements for the liberal arts degree. For certain engineering departments, students may need to attend the School of Engineering during one summer term.

Introduction

This agreement explicates the terms by which the University of Pittsburgh and La Roche College agree to cooperate in facilitating the transfer of students to pursue dual baccalaureate degrees from La Roche College and the University of Pittsburgh School of Engineering.

The 3/2 engineering program between La Roche College and the University of Pittsburgh will normally consist of three years of instruction at La Roche College followed by two years of instruction at the University of Pittsburgh. Depending on the preparation of the student, certain engineering degree programs may require Summer Term attendance prior to the student’s first fall term at the University of Pittsburgh. Provided that all stipulated criteria have been met, the student will receive a liberal arts degree from La Roche College and a Bachelor of Science in Engineering degree from the University of Pittsburgh.

The School of Engineering offers undergraduate B.S. degrees in Bioengineering, Chemical Engineering, Civil and Environmental Engineering, Computer Engineering, Electrical Engineering, Engineering Physics, Industrial Engineering, Materials Science and Engineering and Mechanical Engineering. Appropriate syllabi will be developed for those degree programs of interest to La Roche College. Students from La Roche College who will be transferring to the University of Pittsburgh as part of this agreement will also be eligible to participate in the School’s other education enhancement programs including the Cooperative Education Program and Engineering Study Abroad Program. Students may also choose to pursue either a minor or certificate in another engineering or arts and

sciences area. Participation in these optional programs may require additional time to graduate. Interested student should consult the University of Pittsburgh Undergraduate Bulletin for more information.

(See <http://www.univrelations.pitt.edu/bulletins/undergrad/index.html>).

Any and all modifications of this document must occur in writing through formal notification and revision of this agreement.

Recruitment

The availability of the 3/2 program between La Roche College and the University of Pittsburgh School of Engineering will be included in literature developed and distributed by both institutions. La Roche College is encouraged to develop brochures and other suitable material outlining the course content and the features of this program. Such information concerning the program may be distributed through La Roche College's Office of Admissions. La Roche College will be primarily responsible for student recruitment for this 3/2 program. As required, the appropriate School of Engineering faculty and staff will be available by telephone and e-mail to assist La Roche College students, faculty and staff.

All descriptive literature, promotional material or advertising material developed by La Roche College describing or discussing this Program should be submitted to the Transfer Adviser at the University of Pittsburgh School of Engineering for review and approval prior to publication and distribution. Written approval by the University of Pittsburgh for such material and literature will not be unreasonably delayed.

Application for Admission

Students admitted to this program should have a strong background in science and mathematics in order to be competitive for transfer to the University of Pittsburgh. They should complete the prerequisite courses as outlined in the attached course listing at La Roche College during their first three years at La Roche College in order to be able to complete the University of Pittsburgh course work in the prescribed time.

A transfer application for admission should be requested from:

The Office of Admissions and Financial Aid
4227 Fifth Avenue
Pittsburgh, PA 15213
(412) 624-PITT

or on-line from <http://www.pitt.edu/~oafa/transfer.html>

Additional information may be found at <http://www.pitt.edu/~oafa/oafa.html>

Completed application materials must indicate that the student is following the terms of the La Roche College/University of Pittsburgh articulation agreement and must be submitted by July 15 for consideration for Fall semester admission, November 15 for

Spring admission and March 15 for Summer admission. A recommendation from the La Roche College 3/2 Program Adviser is also required.

Ideally, the student should indicate interest in the program to the 3/2 Program Adviser during his/her first year at La Roche College. He/she should consult with the 3/2 Program Adviser to make sure that the appropriate courses are taken. Upon completion of a total of 24 credits in mathematics and the sciences, the La Roche 3/2 Program Adviser should inform the School of Engineering concerning the student's intent to transfer and indicate the engineering program of interest.

Candidate Selection

The School of Engineering agrees to review in an expeditious and non-judicial manner those students who follow the 3/2 agreement between La Roche College and the University of Pittsburgh by February 1st of the third year.

To be considered for transfer, students must have a minimum cumulative Quality Point Average (QPA) of 3.00 (based on a 4.00 scale). Students who have earned a 3.00 QPA or better, completed the required courses and have been recommended by the Program Adviser will be able to transfer directly into the School of Engineering Program of their choice. The University of Pittsburgh will accept up to 90 credits for transfer. A grade of "C" or better must be earned in the approved courses (See Curriculum) in order to receive transfer credit. Courses in which a grade of C- or lower was received or a challenge exam score lower than 70%, will not be counted for transfer credit.

Statute of Limitations

All course work must be completed within the 12-year statute of limitations for the University of Pittsburgh School of Engineering beginning with matriculation.

Course Selection

Transfer courses are equivalent to the School of Engineering's freshman year of studies will include as a minimum those from the attached list (See Curriculum). Additional upper-level courses approved for transfer are listed by program (See Curriculum). The provisions and contents of this document are subject to change at any time at the University's sole discretion. The University of Pittsburgh will make reasonable efforts to allow students already in the 3-2 program at the time changes are made, to complete the program under the conditions in effect at the time of their enrollment in the 3-2 program.

Advising Services

La Roche College's appropriate advisers and associated faculty will advise students during the first three years. Students may also contact the Freshman Program Office or the appropriate undergraduate program coordinator (See Appendix) at the University of Pittsburgh School of Engineering when additional help is needed.

Student Services

Students transferring from a 3/2 program to the University of Pittsburgh School of Engineering will be treated on an equal basis with native students with regard to selection

of courses and other student services. The 3/2 transfer students will be treated as first time students for the purpose of obtaining campus housing. Campus housing for the first two years at the University of Pittsburgh is guaranteed provided the student has met the May 1st deposit deadline.

Terms of the Agreement

The 3/2 liaisons from both institutions will review this agreement annually by October 1st beginning October 1, 2001, revising it if necessary. An extensive review will take place five years from the date of signing. Attachments regarding curriculum requirements should be reviewed as required.

In the unlikely event that either institution should express dissatisfaction with the terms and conditions of this agreement following its execution, the dissatisfied party reserves the right to rectify any problems or concerns of the other in an efficient and timely manner.

This agreement will continue until either the Dean of La Roche College or the Dean of the School of Engineering receives written notification of termination. Notice of termination must be sent by certified mail, return receipt requested. Students enrolled in this program at the time of termination shall be allowed to proceed according to the policies outlined previously in this agreement.

Acting for our representative institutions we accept the foregoing agreement.

Dr. Carolyn Winschel, C.D.P., Date
Senior Vice President for Mission
And Planning
La Roche College

Gerald D. Holder Date
Dean, University of Pittsburgh
School of Engineering

James V. Maher Date
Provost

University of Pittsburgh School of Engineering Contacts

**For assistance with transfer admission questions:
Contact the *Engineering Student Services Office*:**

B80H Benedum
Pittsburgh, PA 15261
412-624-9825

**For assistance with student records questions:
Contact the *School of Engineering Office of Administration*:**

Betty Victor
Director
bvictor@engrng.pitt.edu
412-624-9800

Rama Bazaz
Associate Director
Paurb4@vms.cis.pitt.edu
412-624-9801

**For assistance with administrative and academic questions:
Contact the *Associate Dean's Office*:**

Larry Shuman
Associate Dean for Academic Affairs
shuman@engrng.pitt.edu
412-624-9814

Marcia Lasky
Administrative Assistant
assec@engrng.pitt.edu
412-624-9815

For additional information about our institution, visit our web site(s):

University of Pittsburgh: <http://www.pitt.edu>
School of Engineering: <http://www.engrng.pitt.edu>