

ARTICULATION AGREEMENT
BETWEEN
THE WESTMORELAND COUNTY COMMUNITY COLLEGE
AND
THE UNIVERSITY OF PITTSBURGH AT GREENSBURG

The Westmoreland County Community College (WCCC) and the University of Pittsburgh at Greensburg (UPG) recognize the need for, and the importance of, facilitating the transfer of students from one institution to the other as they pursue their educational goals. In an effort to ensure that transfer students are treated on an equal basis, to ensure their success in baccalaureate degree programs, and to make the full resources of both institutions available to those students, the colleges enter into the following articulation agreement.

ARTICULATION AGREEMENT

- I. A student enrolled in a transfer program at WCCC, and who completes all of the requirements for an Associate in Arts degree, may transfer to UPG and may expect the following:
 - (1) To have a program of study at WCCC reviewed and approved by an Academic Advisor in the Office of the Vice President for Academic Affairs at UPG.
 - (2) To have all of the courses that are approved in the program of study accepted by the University of Pittsburgh at Greensburg subject to the normal requirements for the awarding of advance standing credit (Appendix 1 and Attachment).
 - (3) To have all of the courses that are accepted by the University of Pittsburgh at Greensburg applied to the attainment of the baccalaureate degree in those majors in which UPG offers a four-year program, thus resulting in the student receiving full third-year status.
- II. The student will be informed at the time the program of study is developed for his/her major if there are any course requirements that would require credits hours beyond the 120 credit hours normally required for graduation.
- III. Students transferring from WCCC to UPG will be treated equally with regard to the awarding and distribution of financial aid, campus housing, selection of courses, and other student services.

PROCEDURES

To ensure a smooth inter-institutional transition, students who wish to transfer from WCCC to UPG should:

- (1) Contact the Transfer Counselor at WCCC as early as possible after matriculation at WCCC;
- (2) Develop a program of study in conjunction with the Academic Advisor and the Transfer Counselor following guidelines provided by UPG and in accordance with the curriculum established by WCCC;
- (3) Review the articulation agreement and sign a letter of intent (Appendix 2) to transfer from WCCC to the University of Pittsburgh at Greensburg.

The Transfer Counselor will send the student's program of study within thirty days of receipt to a designated representative at UPG.

The University of Pittsburgh at Greensburg will review, certify, and return the program of study, along with any suggestions for changes, to the Transfer Counselor within thirty days of receipt.

A student may initiate changes in his/her program of study by contacting the Transfer Counselor at WCCC who will notify UPG regarding approval of changes.

ADDITIONAL PROVISIONS

To remain eligible for transfer to UPG, a student must maintain a cumulative QPA of 2.00 on a four-point scale. The WCCC will be responsible for monitoring the progress of students.

Both WCCC and UPG will be responsible for notifying the other party in writing of changes in curriculum, curriculum standards, and other changes that may affect this agreement.

The provisions of this articulation agreement should not be construed to imply that students who have not signed a letter of intent are precluded from applying for admission to the University of Pittsburgh at Greensburg as a transfer student.

Students at WCCC who are pursuing a curriculum other than the Associate in Arts degree may also apply to UPG for transfer admission with the understanding that their credits will be evaluated for advanced standing following the attached guidelines (Appendix 1).

ARTICULATION AGREEMENT RENEWAL/CANCELLATION

This agreement, once signed, shall be automatically renewed from year to year with such changes, if any, as may be mutually agreed upon in writing by the Westmoreland County Community College and the University of Pittsburgh at Greensburg. The agreement may be terminated by either party upon one calendar year's notice. Any request for termination must be made in writing.

We the undersigned, representing the Westmoreland County Community College and the University of Pittsburgh at Greensburg, hereby agree to abide in good faith by this agreement.

UNIVERSITY OF PITTSBURGH
AT GREENSBURG

WESTMORELAND COUNTY
COMMUNITY COLLEGE

President
University of Pittsburgh at Greensburg

President
Westmoreland County Community College

Vice President for Academic Affairs
University of Pittsburgh at Greensburg

Vice President for Academic Affairs and
Student Services
Westmoreland County Community College

Date

Date

APPENDIX 1

UNIVERSITY OF PITTSBURGH AT GREENSBURG

TRANSFER CREDIT POLICY

An official transcript of all courses taken must be submitted at the time of application. To be accepted for advanced standing credit, courses must be the basis for, or an integral part of, the program of study that the student expects to pursue for a degree from the University of Pittsburgh at Greensburg. For acceptance, courses must be passed with a satisfactory grade (C or equivalent); to receive transfer credit for the equivalent of ENGCMP 0020, a student must have achieved a grade of at least B- in the equivalent course.

Grades for transfer courses are not used in computing the student's QPA at UPG nor in determining a student's probationary status or eligibility for graduation with honors.

All courses eligible for transfer are subject to the following regulations:

- (1) Courses must correspond with those offered by the University in objectives and content. (See Attachment for WCCC/UPG course equivalents.)
- (2) The number of credits granted for a given course cannot exceed the number on the transcript from the school where they were earned nor can it exceed the number earned in the corresponding course at UPG.
- (3) A maximum of 90 credits may be earned from a four-year institution and 60 credits from a two-year institution.
- (4) The final 30 credits must be taken at the University of Pittsburgh at Greensburg. At least one-half of the credits in the major or a least 15 credits (whichever is greater) must be completed at the University of Pittsburgh at Greensburg.
- (5) Students majoring in the liberal arts may transfer up to 15 credits of professional credits.
- (6) All transfer credits are subject to reevaluation if the student transfers from one school or campus to another school or campus within the University of Pittsburgh.
- (7) If a course for which advanced-standing credit has been granted is repeated at the University, the advanced-standing credit is canceled.

Statute of Limitations: All of the credits required for a degree, whether earned in residence or transferred from another institution, must have been earned no more than 12 years prior to the date on which the baccalaureate degree is awarded. However, when given evidence that the previous courses still provide adequate preparation for courses yet to be taken and still represent a reasonable part of the total academic program, the Vice President for Academic Affairs may waive this limitation. In such cases, the waiver is for a specific period during which the program must be completed.

APPENDIX 2

WESTMORELAND COUNTY COMMUNITY COLLEGE

UNIVERSITY OF PITTSBURGH AT GREENSBURG

LETTER OF INTENT

I plan to enroll at the University of Pittsburgh at Greensburg as a _____ major upon completion of my Associate in Arts degree at the Westmoreland County Community College. I understand that my signature on this letter entitles me to the terms guaranteed in the Articulation Agreement between the Westmoreland County Community College and the University of Pittsburgh at Greensburg. I am familiar with the terms of the agreement and wish to participate in this program.

Student's Signature

Date

WCCC Institutional Representative

Date

UPG Institutional Representative

Date